

**Comenius Bilateral Partnership Project
CBL-K-NW-NO-13-35799
Project Meeting Cologne
03.04. – 06.04.2014
Meeting results**

Structure

- **Project objectives / Products**
- **Activities**
- **Documentation**
- **Communication**
- **Evaluation**
- **Work packages / Tasks**
- **Responsibilities**
- **Timing**

Project objectives (application)

- **Comparison of professional every-day-life**
- **Step-by-step manuals**
- **Improvement of students' English skills**

Project objective 1

Comparison of professional every-day-life

- **Target:** Reflection of differences and similarities
- **Topics:** e.g. vocational education, structure of work-day, hierarchy, prospects on the job market, salary etc.
- **Methods:** internships, video interviews, diaries
- **Preparation:** placement, students create questionnaire during preparation courses
- **Work package:** 01-04

Project objective 2

Step-by-step manuals

- **Target:** students exercise, present and document special painting techniques – potential use in class
- **Topics:** to be established
- **Methods:** video-clips, photography
- **Preparation:** selection of techniques, acquisition of material
- **Work package:** 03,05,06

Project objective 3

Improvement of students' English skills

- **Target:** students train and expand their English skills
- **Topics:** interviews, step-by-step manuals
- **Methods:** creating communication opportunities
- **Preparation:** self-evaluation of students before and after project meetings (questionnaire)
- **Work package:** 07

Activities during project meetings

- **Profession related / leisure time**
- **Compilation of potential activities**
- **Compilation of schedule**
- **Communication before project meetings**
- **Evaluation**
- **Work package: 08**

Documentation

- **Collection and organization of results**
- **Photo-archive**
- **Publishing / Website**
- **Work package: 09,10**

Communication among partners

- **Project language:** English
- **Communication:**
 - Messages always to all partners – response within 2-3 days
 - Periodical “meetings”
 - Status / Activity report – 2-3 days before periodical meeting
 - Short summary of meeting results (rotation among partners)

Evaluation

- **Evidence of effects on students – e.g. vocational & social skills**
(interview or a questionnaire)
- **Visibility of the project**
- **Project coordination:** e.g. division of tasks and responsibilities, work-load evenly, issues
- **Project communication:** frequent communication among partners, meeting outcome
- **Frequently**
- **Work package: 11**

Work packages / Responsibilities

- **WP01:** Production of interview questionnaires by students in English (Project objective 1)
Responsible: Team leaders at each college
- **WP02:** Placement of students in companies (Project objective 1)
Responsible: Team leaders at each college
- **WP03:** Training of basic video-cutting skills for students (Project objective 1)
Responsible: Team leaders at each college
- **WP04:** Production of video-clip portraits of students (Project objective 1)
Responsible: Team leaders at each college

Work packages / Responsibilities

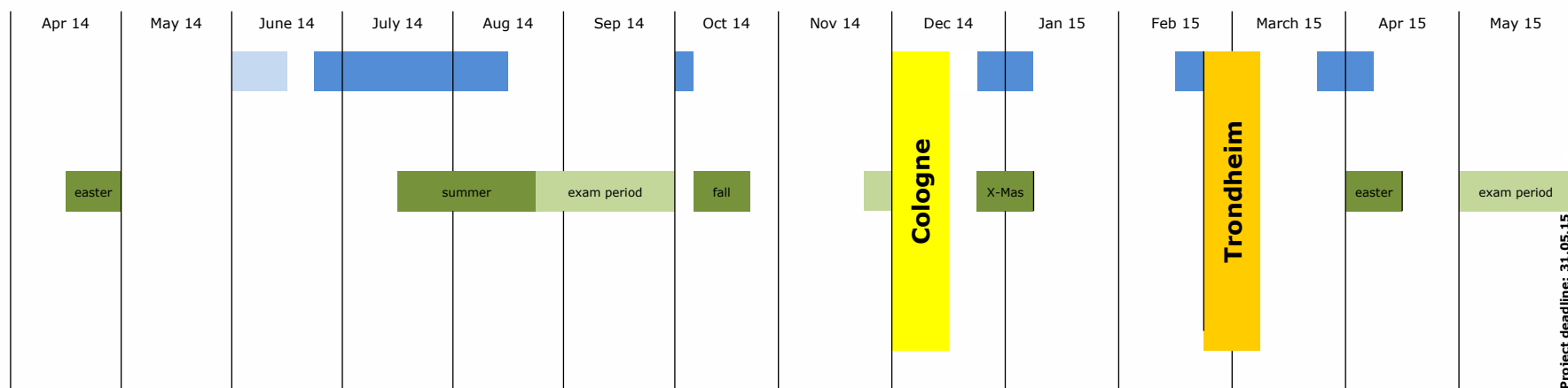
- **WP05:** Preparation of step-by-step manuals
(Project objective 2)
Responsible: work-shop teachers
- **WP06:** Production of step-by-step manuals
(Project objective 2)
Responsible: work-shop teachers
- **WP07:** Supply of language-skills self-evaluation
(Project objective 3)
Responsible: Tom Rathmann
- **WP08:** Planning, execution & eval. of activities (pr-meetings)
(Project objective 3)
Responsible: Team leaders at each college

Work packages / Responsibilities

- **WP09:** Supply of Wiki-platform with open section for public and closed section for archive
Responsible: Torkild Svorkmo-Lundberg
- **WP10:** Public relations on Wiki-platform and other media, maintenance of archive
Responsible: Team leaders at each college
- **WP11:** Evaluations – design, execution, review of results / review of evaluation material from previous projects
Responsible: Team leaders at each college
- **WP12:** Checking availability of accommodation, booking
Responsible: Team leaders at each college

Timing - approximation

Comenius CBL-K-NW-NO-13-35799 - Project time-line



- Byasen v.g.s. / Charlottenlund v.g.s.
- RRBK
- Project meeting in Cologne / Germany
- Project meeting in Trondheim / Norway

Project Coordination

Project Coordinators

- Byåsen v.g.s. Rolf Pederssen
rolf.jan.pedersen@stfk.no
- Charlottenlund v.g.s. Torkild Svorkmo-Lundberg
torkild.svorkmo-lundberg@stfk.no
- Cologne Tom Rathmann
rathmann@rrs-berufskolleg.de

Attendees

Byåsen

- Rolf Pederssen rolf.jan.pedersen@stfk.no
- Ingvar Romundstad ingvar.romundstad@stfk.no

- Ottar Ritmo

Charlottenlund

- Torkild Svorkmo-Lundberg torkild.svorkmo-lundberg@stfk.no

Cologne

- Nina Danyel danyel@rrs-berufskolleg.de
- Martin Kubo kubo@rrs-berufskolleg.de
- Dirk Kuhlert kuehlert@rrs-berufskolleg.de
- Bettina Kunkel kunkel@rrs-berufskolleg.de
- Sadettin Öz oez@rrs-berufskolleg.de
- Tom Rathmann rathmann@rrs-berufskolleg.de
- Bernd Schäfer schulleitung@rrs-berufskolleg.de